



INTRAVENOUS INFUSIONS PLC

MANUFACTURERS OF PHARMACEUTICAL PRODUCTS

"Saving lives since 1969"

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NOTICE OF VIRTUAL ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the **VIRTUAL** Annual General Meeting of the Company will be held on Friday, 23rd June, 2023 at 11 a.m.

AGENDA

1. Opening
2. To receive the report of the Directors, the audited Financial Statements for the year ended 31st December, 2022 and the report of the Auditors thereon
3. To re-elect directors
4. To approve directors' fees
5. To authorize the Board to negotiate and fix the fees of the Auditors

BY ORDER OF THE BOARD

Sgd.

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COMPANY SECRETARY
INTRAVENOUS INFUSIONS PLC

ACCRA: 25th May, 2023

Distribution

All Members, All Directors and the External Auditors

Note:

- i. A member entitled to attend and vote at the AGM may appoint a proxy to attend (via online participation) and vote on his/her behalf. Such a proxy need not be a member of the Company.
- ii. Copies of the **2022 Annual Report, the amended Constitution and proxy form** can be downloaded from <https://iiplcagm.com> and the proxy form may be completed and sent via email to: shareregistry@gcb.com.gh or deposited at the registered office of the Registrar of the Company, Share Registry, **GCB Bank Limited, High Street, Accra** or posted to the Registrar at **PO Box 134, Accra** to arrive not later than 10.00 GMT on **Wednesday, 21st June 2023**.

Accessing and Voting at the Virtual AGM

- iii. A unique token number will be sent to you by email, SMS or by post from **20th June 2023** to give you access to the meeting. Shareholders who do not receive this token can contact the Share Registry on: shareregistry@gcb.com.gh or call **0302 668712** any time after **20th June 2023** but before the date of the AGM to be sent the unique token.
- iv. To gain access to the Virtual AGM, shareholders must visit <https://iiplcagm.com> and input their unique token number on **Friday, 23rd June 2023**. For shareholders who do not submit proxy forms to the Registrar of the Company prior to the meeting, they may vote electronically during the Virtual AGM again using their unique token number. Further assistance on accessing the meeting and voting electronically can be found on <https://iiplcagm.com>.