



## INTRAVENOUS INFUSIONS PLC

MANUFACTURERS OF PHARMACEUTICAL PRODUCTS

"Saving lives since 1969"

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## NOTICE OF VIRTUAL ANNUAL GENERAL MEETING

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NOTICE IS HEREBY GIVEN that the VIRTUAL Annual General Meeting of the Company will be held on Friday, 24<sup>th</sup> June, 2022 at 11 a.m.

### AGENDA

1. Opening
2. To receive the report of the Directors, the audited Financial Statements for the year ended 31<sup>st</sup> December, 2021 and the report of the Auditors thereon
3. To re-elect directors
4. To approve directors' fees
5. To authorize the Board to negotiate and fix the fees of the Auditor
6. To pass the following special resolution:  
***"That the amended and restated Constitution of the Company be and is hereby approved and adopted by the Shareholders of the Company in compliance with the provisions of the Companies Act, 2019 (Act 992)."***

### BY ORDER OF THE BOARD

Sgd.

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**COMPANY SECRETARY  
INTRAVENOUS INFUSIONS PLC**

ACCRA: 1<sup>st</sup> June, 2022

### **Distribution**

All Members, All Directors and the External Auditors

### **Note:**

- i. A member entitled to attend and vote at the AGM may appoint a proxy to attend (via online participation) and vote on his/her behalf. Such a proxy need not be a member of the Company.
- ii. Copies of the **2021 Annual Report, the amended Constitution and proxy form** can be downloaded from <https://iiplcagm.com> and the proxy form may be completed and sent via email to: [shareregistry@gcb.com.gh](mailto:shareregistry@gcb.com.gh) or deposited at the registered office of the Registrar of the Company, Share Registry, **GCB Bank Limited, High Street, Accra or posted to the Registrar at PO Box 134, Accra** to arrive not later than 10.00 GMT on **Wednesday, 22<sup>nd</sup> June 2022**.

### **Accessing and Voting at the Virtual AGM**

- iii. A unique token number will be sent to you by email, SMS or by post from **20<sup>th</sup> June 2022** to give you access to the meeting. Shareholders who do not receive this token can contact the Share Registry on: [shareregistry@gcb.com.gh](mailto:shareregistry@gcb.com.gh) or call **0302 668712** any time after **20<sup>th</sup> June 2022** but before the date of the AGM to be sent the unique token.
  - iv. To gain access to the Virtual AGM, shareholders must visit <https://iiplcagm.com> and input their unique token number on **Friday, 24<sup>th</sup> June 2022**. For shareholders who do not submit proxy forms to the Registrar of the Company prior to the meeting, they may vote electronically during the Virtual AGM again using their unique token number. Further assistance on accessing the meeting and voting electronically can be found on <https://iiplcagm.com>.
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