



INTRAVENOUS INFUSIONS PLC

MANUFACTURERS OF PHARMACEUTICAL PRODUCTS

"Saving lives since 1969"

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NOTICE OF VIRTUAL ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the **VIRTUAL** Annual General Meeting of the Company will be held on Friday, 25th June, 2021 at 11 a.m.

AGENDA

1. Opening
2. To receive the report of the Directors, the audited Financial Statements for the year ended 31st December, 2020 and the report of the Auditors thereon
3. To declare a dividend
4. To re-elect Directors
5. To ratify the appointment of Mr. Moukhtar Soalihi as a Director
6. To approve the remuneration of the Directors
7. To authorize the Directors to fix the fees of the Auditors

BY ORDER OF THE BOARD

Sgd.

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COMPANY SECRETARY
INTRAVENOUS INFUSIONS PLC

ACCRA: JUNE 04, 2021

Distribution

All Members, All Directors and the External Auditors

Note:

- i. *In compliance with the current restrictions on public gatherings in force pursuant to the Imposition of Restrictions Act, 2020 (Act 1012) and consequent regulatory directives, attendance and participation by all members and/or their proxies in this year's AGM shall be by online participation*
- ii. *A member entitled to attend and vote at the AGM may appoint a proxy to attend (via online participation) and vote on his/her behalf. Such a proxy need not be a member of the Company*
- iii. *The appointment of a proxy will not prevent a member from subsequently attending and voting at the meeting (via online participation). Where a member attends the meeting in person (participates online), the proxy shall be deemed to be revoked.*
- iv. *Copies of the **2020 Annual Report** and **proxy form** can be downloaded from <https:iiplcagm.com> from **June 15, 2021** and the proxy form may be completed and sent via email to: shareregistry@gcb.com.gh or deposited at the registered office of the Registrar of the Company, Share Registry, **GCB Bank Limited, High Street, Accra** or posted to the **Registrar at P.O. Box 134, Accra** to arrive not later than 10.00 GMT on **Friday, June 18, 2021**.*

Accessing and Voting at the Virtual AGM

- v. A unique token number will be sent to you by email or SMS from **June 18, 2021** to give you access to the meeting. Shareholders who do not receive this token can contact the Share Registry on: **shareregistry@gcb.com.gh** or call **0302 668712** any time after **June 18, 2021** but before the date of the AGM to be sent the unique token.

- vi. To gain access to the virtual AGM, shareholders must visit **https://iipicagm.com** and input their unique token number on **Friday, June 25, 2021**. For shareholders who do not submit proxy forms to the Registrar of the Company prior to the meeting, they may vote electronically during the virtual AGM again using their unique token number. Further assistance on accessing the meeting and voting electronically can be found on **https://iipicagm.com**.